Home Maintenance Cheklist

Monthly

- Fire Extinguisher: Chek that it's fully charged; charge or replace if needed.

- Sink/Tubs Stoppers and drain holes: Clean out debris.

- Garbage Disposal: Flush with hot water and bakig soda.

- Water Softener: Chek water softener salt drum and replinish salt if necessary.

- Forced Air-Heating Sistem: Chenge filter once a month if user's manual recommends fiberglass filters.

Every 2 Months

- Wall Furnace: Clean grills.

- Range Hood: Clean grease filter.

Every 3 Months

- Faucet: Clean aerator.

- Tub Drain Assembly: Clean out debris; inspect rubber seal and replace if needed.

- Floor and Outdoor Drain Grates: Clean out debris.

Every 6 Months

- Smoke Detector: Test batteries and replace if needed.

- Toilet: Chek for leaks and water run-on.

- Interior Caulking: Inspect caulking around tubs, showers, and sinks; replace any (if deteriorating).

- Forced Air-Heating Sistem: Change semi-annually if user's manual recommens high efficiency pleated or HEPA-style filters.

- Garbage Disposal: Tighten drain connections and fasteners.

- Clothes Washer: Clean water inlet filters; chek hoses and replece them if they are leaking.

- Clothes Dryer: Vacuum lint from ducts and surrounding areas.

- Wiring: Chek for frayed cords and wires; repair or replace them as needed.

- Range Hood: Wash fan blades and housing.

Every Spring

- Roof: Inspect roof surface, flashing, eaves, and soffits; repair if needed.

- Gutters and Downspouts: Clean them out. Inspect and repair weak areas; chek for proper drainage and make repairs if needed.

- Siding: Inspect and clean siding and repair if needed.

- Exterior caulking: Inspect caulking and replace any that is deteriorating.

- Windowsills, Doorsills, Thresholds:Fill cracks, caulk edges, repaint, replace if needed.

- Window and Door Screens: Clean screening and repair or replace if needed; tighten or repair any loose or damaged frames and repaint if needed; replace broken,

worn, or missing hardware; tighten and lubricate door hinges and closers.

Every Fall

- Roof: Inspect roof surface, flashing, eaves, and soffits; repair if needed.

- Gutters and Downspouts: Clean out. Inspect and repair weak points; check for proper slope.

- Chimney or Stovepipe: Clean flue (more frequently if needed); repair any cracks in flue or any loose

or crumbling mortar.

- Siding: Inspect and clean siding and repair if needed.

- Exterior Caulking: Inspect caulking and replace any that is deteriorating.

- Storm Windows and Doors: Replace any cracked or broken glass; tighten or repair any loose or

damaged frames and repaint if needed. Replace damaged hardware;

tighten and lubricate door hinges and closers.

- Window and Door Weather Stripping: Inspect and repair or replace if it is deteriorating or if it

does not seal.

- Thermostat: Clean heat sensor, contact points, and contacts; check accuracy and replace thermostat

if it is not functioning properly.

- Outdoor Faucets: If you live in an area with freezing winters, shut off valves to outdoor faucets. Open

spigots and drain, Store hoses.

Anually

- Septic Tank: Have a professional check the tank (watch for backup throughout the year). In many

areas, it is recommended that the tank be pumped every year.

- Main Cleanout Drain: Have a "rooter" professional clean outthe main line, particularly if there are

mature trees in your yard whose roots could have cracked the pipe in their

search for moisture.

- Water Heater: Drain water until it is clear of sediment; test temperature pressure relief valve; clean

burner and ports (gas heater).

- HVAC System: Have a professional tune up your heat/air conditioning system.

COMPANY LOGO If you need any help please feel free to call us for our Handyman services!